

northern territory workplace advocate employees

Check List for Employee - Questions you should ask about your employment

1. What is my employment relationship - am I permanent or casual?
2. If I am permanent am I full time or part time? What are my hours?
3. Do I get paid at a higher rate for overtime hours I might work?
4. What award am I covered by and where do I get a copy?
5. I am being offered an Australian Workplace Agreement. What does this mean and what rights might be affected?
6. What can I do if I have a dispute with my employer or another staff member?
7. What are my rights if I am sacked?
8. Am I entitled to leave?
9. What union can I join for ongoing assistance?
10. What employment records should I keep?
11. What other rights do I have?

Further information

Information on these questions and more can be found in facts sheets on the NT Workplace Advocate website <http://www.nt.gov.au/ocpe/ntworkplaceadvocate/> or you can call Northern Territory Workplace Advocate advice line on **1300 852 899** to speak to an advisor.

